

Meeting was called to order at 7:05 PM

Present: Leslie Douwes, Artie Desio, Shelly Lieberman, Connie Dugan (via phone) and Karen Jahn (Heritage Management Services)

Karen Jahn needed to leave early, so the Board reviewed her report and approved. Board approved railing work for unit 389A.

Minutes from November meeting were approved. (There was no meeting in December).

Finance report-- Condo 13 wrapped up 2018 with @ \$430,000 cash on hand, on budget. Letter advising residents of increase in monthly common charges was mailed out Dec 5 along with a copy of the 2019 budget. 2019 coupon books were also sent out. Peter Rossi will be doing our 2018 audit; HMS will reach out to him for a date/time.

Maintenance report-- The long list of small jobs has been completed. Karen Jahn to check before final invoice is paid. Trash bin repairs still remain to be done.

Landscaping—No new issues. Snow removal is going OK so far.

New Business-- February meeting will focus on discussing plans for upcoming major projects—specifically asphalt/drainage and landscaping.

Resident Q & A

New residents--- the Barlantis and the Yorks were in attendance. Angelo Barlanti agreed to serve as cluster captain (at least on a trial basis).

John and Karolyn Fava agreed to work on the landscaping project this year.

Miscellaneous questions and discussion.

Meeting was adjourned at 8:10.